



## Policies, Rules, Guidelines and Procedures for Online Abstract Submission

**Vasculata 2018**  
**July 23-26, 2018**  
**Washington University in St. Louis**  
**St. Louis, MO**

### Call for Abstracts:

NAVBO invites you to submit a poster abstract and share your research, findings and work at the summer course, Vasculata.

#### 1) General Information and Policies –

- a. Abstract submission deadline is 5:00 PM (EST) **June 18, 2018 – deadline will NOT be extended.**
- b. Abstracts will only be accepted online (go to <http://www.navbo.org/events/vasculata2018> and click on “Abstracts”).
- c. The organizers will attempt to program all submitted abstracts but NAVBO reserves the right to reject any abstract.
- d. Complete required fields in all sections. You may exit and enter the abstract submission process as many times as needed to edit and complete your abstract until 5:00 PM (EST) June 25, 2018.
- e. We suggest that you first develop your abstract in a word processing program such as Microsoft Word, and then copy and paste information into the appropriate section. Since there is no spell or grammar check function within the online submission process, copying and pasting will ensure greater accuracy. However, you should check for accuracy relating to symbols, mathematical expressions, etc. See a sample submission screen at the end of this section.
- f. **Abstract Size and Limitations:** Titles of abstracts are limited to **200 characters**, the abstract text is limited to **2,000 characters** (both of these numbers include spaces and punctuation).
- g. **Format:** Use the “Normal” paragraph format in the abstract box; use Arial Font, Size 10 in your Word doc. **Do not include authors’ names and affiliations within the abstract body.** The name of your company or institution will appear as it does in the database. You may edit it at this time to ensure accuracy and completeness. Please enter institution names exactly the same for all authors from a single institution. Please enter complete information for all co-authors including street and email addresses. Do not include references, credits or grant support; however, these should be acknowledged on your poster.

#### Event Information

Event: Lymphatic Forum 2017  
 Event Dates: Thursday, 06/08/17 06:30 PM - Saturday, 06/10/17 12:00 PM

Topic Category: \*

Title: \*

Abstract Word Count: 24

Abstract Text: \*

Be sure you are using "Normal" for your formatting style. After you paste your abstract, be sure all greek and math symbols are correct.

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body p

Presentation Type: \*

#### Other Information

Please enter additional information and submit form to save the information.

## Policies, Rules, Guidelines and Instructions for Online Abstract Submission

- h. **Presentation Preference:** All abstracts will be presented in poster format only.
- i. **Topic Category:** When submitting your abstract, please select the most appropriate topic category. Additional subject matter is welcome; please select "Vascular Biology-Other" if your abstract falls out of this brief list of topics. *Topics are listed at the end of this document.*
- j. Proofread abstracts carefully to avoid errors before submission. **No proof pages will be sent to authors.**
- k. Incomplete abstracts will be deleted on June 30, 2018
- l. All correspondences will be sent via email to the submitting author only.
- m. **Submission of an abstract constitutes a commitment by the author(s) to present it.**
- n. The presenter is responsible for expenses associated with the submission and presentation of an abstract.
- o. Once the review/programming process starts, changes to abstracts cannot be made (June 25, 2018).
- p. NAVBO reserves the right to assign the day and time of abstract presentations. Requests for specific times will not be honored.

### 2) Scholarships –

Scholarships will be considered based on needs assessment - regardless of whether an abstract has been submitted or not. Deadline is May 25, 2018. To apply for a scholarship go to <http://www.navbo.org/events/vasculata2018>

### 3) Important Dates –

May 25, 2018 at 5:00PM (EST) – Deadline for scholarship application  
June 1 at mid-night – early bird discount expires  
June 18 at 5:00PM (EST) – Abstract submission deadline  
June 21 at 5:00pm (EST) – hotel reservation deadline  
June 30 at 5PM (EST) – Incomplete abstracts will be removed  
July 1 – Deadline for workshop registration  
July 1 at 5PM - Deadline for withdrawal of abstracts

### 4) Author Designations –

- a. It is desirable that the submitting author (or corresponding author) be the presenting author.
- b. Up to twelve additional authors may be listed. Please use consistency when inputting the names of the affiliated institutions.
- c. Presenting authors must be registered for the meeting by July 1, 2018 or risk their abstract being rejected.

### 5) Rules for Presentation –

- 1) Poster presenters will be provided with a 4x4 foot board (122 cm x 122cm).
- 2) Headers should contain the abstract title, all authors and your program number (provided to you via email **after** all abstracts have been programmed).

### 6) Topic Categories –

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| Angiogenesis                                 | Lymphatic Biology  |
| Atherosclerosis                              | New Approaches (nanotechnology, imaging, computational modeling and systems biology) |
| Blood Cells                                  | Signaling and Receptors  |
| Blood Flow Regulation                        | Stem Cells in Vascular Biology   |
| Computational Medicine                       | Tissue Engineering and Regenerative Medicine   |
| Developmental Vascular Biology               | Vascular Cell Biology  |
| Diseases                                     | Vascular Immunology  |
| Electrophysiology                            | Vascular Networks  |
| Endothelium and Endothelial Barrier Function | Vascular Remodeling  |
| Genetics, Epigenetics and Vascular Disease   | Vascular Biology- Other  |
| Genomics and Metabolomics                    |  |
| Inflammation                                 |  |